



ADDENDUM #1

To: All Companies Interested in Submitting a Proposal
From: Heather Mell, Purchasing Agent
Bid: GPS Vehicle Tracking System (RFP #PUR0618-195); Dated: August 24, 2018
Subject: Addendum #1 (4 pages)
Date: September 5, 2018

The following questions and/or clarifications were asked relative to the above-listed Request for Proposal. This memo is sent for clarification to all companies to whom the proposal was sent.

PLEASE NOTE: The deadline for submittal of proposals has been extended to Friday, September 28, 2018 before 3:00pm CDT

Information:

Vendor shall provide information with their proposal on route optimization, and whether your AVL system can accommodate this and if additional software is required.

Question: What are the model numbers of the Force America Spreaders?

Answer: Force America Patrol Commander MPJC Ultra with plow control, dump body control, and a 5100 EX sander and spinner control. Switch console shall consist of (4) rocker switches to control auxiliary lights, etc. Force America UD4. Valve enclosure shall be a Force America VT35. Hydraulic valves shall be Force America Add-A-Fold.

Question: Can you please tell me who your current provider is?

Answer: Network Fleet

Question: Is it possible to get a vehicle list?

Answer: See Attachment D for a full vehicle list. This list is approximate and a new equipment list will be share with the successful vendor.

Question: You ask that the device store data every 30 seconds. Is it OK to transmit the data every 2 minutes or do you want the data to transmit every 30 seconds?

Answer: Vendor shall submit proposal solution that shows their transmission time.

Question: How many vehicles are subject to seasonal shut down?

Answer: Approximately 50, but this number can change.

Question: I would need an anticipated number of vehicles, approximately 240? Also, how many location where installs occur, and can you guarantee an agreed upon vehicle availability?

Answer: The current number of vehicles that contain GPS is approximately 240, with the number increasing. Installation of GPS would need to occur after 3:00pm in the day during the week to ensure availability. Currently we have 6 locations for installs.

Question: The activate and deactivate clause is mechanically flawed since the units have a cell sim card in them and if it goes over 30 days with anyone's service the sim goes bad and the device needs a new sim. Would a deviation to suppress billing be considered and compliant to the requirements.

Answer: Vendor shall submit their solution in their RFP.

Question: The RFP states a preference for lease pricing on a 2 year term. Most telematics (GPS) vendors provide their lease pricing in either 3-year or 5-year terms. Therefore, what is your preference? For vendors to provide purchase pricing, or pricing for 3-year leases?

Answer: Vendor shall submit purchasing pricing and option to lease. Vendor shall state what the lease term is.

Question: Can companies from outside USA apply for this?

Answer: Vendor shall be able to meet the specifications as listed in the RFP.

Question: Do we need to come over there for meetings?

Answer: Vendor shall be on-site for installation and potentially presentation and demonstration of equipment.

Question: Can we perform the tasks (related to RFP) outside USA?

Answer: Vendor shall be on-site for installation and potentially presentation and demonstration of equipment.

Question: Can we submit proposals via email?

Answer: No

Question: Section 4.2.2 under "Required Components" section the ability to track plow up/down. Do the vehicles that will require this functionality currently have the applicable sensors installed or would you like that additional equipment to be included in the response?

Answer: They currently have the Force America setup.

Question: Is it acceptable to submit both a Buy and Lease pricing option for the City?

Answer: Yes

Question: Can the City modify the Pricing format to allow for multiple pricing lines for the varied solutions required across the City Fleet?

Answer: Vendor shall submit their pricing as requested. Any additional pricing shall be listing on an additional sheet.

Question: Can additional line items be added to the pricing response for optional add-on features or accessories?

Answer: Vendor shall supply this pricing on an additional sheet.

Question: There is not a Project Management requirement listed or line item in the pricing document. Is the City planning on assigning an internal project manager to this implementation or would you like that to be included in the response?

Answer: City's Fleet Manager will be the Project Manager for this.

Question: Ability to create user defined detailed reports: What type of reports are needed? Does the City require customized reports?

Answer: Vendor shall submit in their proposal their list of canned reports and customizable by department, vehicle, geofence, idling, etc.

Question: Ability to measure and track usage of salt and sand: What types of Spreaders does the City use, make, model, year?

Answer: City have various types, most are Henderson FSH spreaders.

Question: Can the City please provide the VIN#s for the vehicles?

Answer: Will be provided to awarded vendor. Current vehicle list provided in Attachment D.

Question: Compatible with ESRI Event Server or SQL bases data source: Which version of Geotab is the City using (Geotab has a couple of versions)?

Answer: City is using Network Fleet.

Question: Proposer certifies the solution information gathered becomes the sole property of the City of Cedar Rapids: How is the City looking for the information? The information is storied out on the main server and would be available after the contact is up. Is this acceptable?

Answer: Vendor shall list in their proposal how they intend to provide this information.

Question: All GPS/AVL devices must be installed and monitoring system fully operational within 2-3 months after contract award: We offer both Plug and Play and professionally installed devices. Does the City have a budget (or preference) for either model?

Answer: City prefers plug and play.

Question: Training plans include a set of learning objectives and a method of assessing participants success: Please define the City's expectation to "asses participants success?"

Answer: User friendly application nd training of different levels of employees at the City from administrative support to managers.

Question: Section 3.3.1 under Payment Terms and Invoice Submittal references net 45 and after Services are provided. Can you confirm that this includes all hardware as well? What is your standard billing cycle for ongoing services?

Answer: All payment terms are net 45.

Question: Section 4.2.3 provides a high level description of vehicles. Can you please provide me with a list of the current vehicles which includes the make, model, year and quantities of each for your fleet?

Answer: See Attachment D.

Question: When does your current contract expire and what is the target date for RFP award?

Answer: RFP awarded target date would be October/November. This is estimate only.

Question: "Installations must be done by a certified installer" is the certification referring to our the Provider certifying the installer, or is there a specific certification that the City is looking for?

Answer: GPS shall be installed by a certified tech for the device.

Question: Can Cedar Rapids provide an adjusted Pricing Template detailing the # of vehicles by type of equipment required for each of Track & Trace, I/O integration and Spreader Controller Integration?

Answer: Equipment list provided in Attachment D. Vendor shall submit their pricing as requested. Any additional pricing shall be listing on an additional sheet.

Question: The state of Iowa is a NASPO contract participating entity. Would the City of Cedar Rapids consider using the NASPO contract as the contract vehicle for this project?

Answer: Vendor shall submit proposal as they see fit. Vendor may utilize this pricing if they choose.

All addenda that you receive shall become a part of the contract documents and shall be acknowledged and dated on the bottom of the Signature Page (page 24). The deadline for bid submittal is Friday, September 28, 2018 at 3:00pm CDT.